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Staff Senate Meeting Minutes

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2004-12-09

## Minutes Staff Senate Meeting, December 9, 2004

University of Arkansas, Fayetteville. Staff Senate

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MINUTES  
STAFF SENATE MEETING  
THURSDAY, DECEMBER 9, 2004, 9:30 a.m.  
OLD MAIN 523

- I. The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley.

Members Present: Donnie Blagg, Renee Clay, Patricia Edwards, Tommi Featherston, Scott Fendley, Nancy Fondren, Carla Gray, Kenley Haley, Vicky Hartwell, Carrie Jackson, Eric Linson, Mary Beth Lohr, Bruce McNully, Robert Moler, Jonathan Nelson, Gary Smith, Bonnie Swayze, Barbara Taylor, Joe Terry, Eric Vaught, Shelley Wilmoth and Susan Yell.

Members Absent: Janet Bowlin, David Edwards, Candy Erbe, Gerald Golden, Sara Seabolt,

- II. A motion was presented, seconded, and approved to adopt the agenda as presented.

- III. A motion was presented, seconded, and approved to adopt the November 11, 2004 minutes as corrected.

A. Corrections

- i. Section V. Guests, B: Richard Ray: correct "Store Value Card" to "Stored Value Card."
- ii. Section VI. Standing Committees, F: Elections: correct "where" to "were."

- IV. Chair, Kenley Haley thanked Bruce McNully for filling the Vice Chair position vacated by Jewel Lindsey's resignation.

V. Guests

A. Kevin Santos, Facilities Use Planner, Facilities Management - discussed Traffic Demand Management and reported the university has contracted with an outside firm to do a parking and traffic study of the U of A campus. He also discussed and answered questions related to possible future construction of additional parking decks funded jointly with the city of Fayetteville.

B. Molly Longstreth, Directory of Survey Research Center - reported on the progress of the On-line Transit and Parking Survey indicating that 256 faculty, 563 staff and 1746 students have responded so far. Questions and discussion about

availability of on-line access for staff and “timing out” issues due to heavy volume of respondents was addressed.

- C. Mike Huddleston, Employee Assistance Program – Discussed the Employee Assistance Program a benefit for U of A employees their family members and those who live them. The EAP provides professional counseling and information for employees experiencing personal or work related distress, supervisor consultation for a variety of employee related difficulties and team training/workshops. At no cost to the employee they have access to eight sessions per problem, per person, per year.
- D. New Senators and Attendance- discussed the addition of two new senators replacing two who have resigned and the attendance issue before the executive committee including the update of the by-laws.

## VI. Standing Committees

- A. Legislative- Bruce McNully reported the committee has not met. Discussion that the proposal for the increase to the Career Service Award doubles the current cost.
  - a. Action: Dr. Barbara Taylor will provide historical data concerning Career Service Award amounts.
  - b. Action: Numbers to be adjusted to account for inflation to provide perspective to increase proposal.
- B. Internal Affairs- Renee Clay reported a standing committee meeting every Monday the week of the Staff Senate Business Meeting. A reading of the Staff Senate Child Care Resolution. A motion was made, seconded and passed with no opposition to present the resolution to the Administration in January.
- C. Scholarship & Awards- Outstanding Team Award nominations are due December 15<sup>th</sup>. Only one nomination has been received at this time. Team Award information and nomination forms are available on the Staff Senate website.
- D. Communications – The committee has not met.
- E. Finance- Vicky Hartwell handed out the Staff Senate Budget Summary indicating that the senate elections will be the next major expense. Reported the count of staff members donating to Scholarship fund. Twenty-nine people currently donate, nine of which are staff senators.

- F. Elections- Committee has not met but is currently getting numbers for February 1<sup>st</sup>.
- G. Safety- Joe Terry reported the committee has not met. Question and discussion concerning accident report and follow up to Hotz Hall visibility problem.
- H. Parking and Transit – Donnie Blagg discussed campus and transit meeting and reported 500 parking deck spots to open by January with remaining spots to open in April and June.
- I. Employee of the Quarter- Susan Yell reported that nominations for October –December 2004 are due January 15<sup>th</sup>.

VII. Ad Hoc Committees

- A. Fringe Benefits- Bonnie Swayze reported that neither the campus nor the systems committees have met. Discussion concerning auditing the Qualchoice operational costs, difference in cost increases vs. provider reimbursements and administration fees.
- B. By-Laws- No report
- C. Picnic- Committee will meet after the first of the year. Reported that an agreement has been made with Shakes and ice-cream will be available at the picnic this year.

VIII. New Business- Bruce McNully will be chairing the remainder of the meeting.

- A. A motion was made to amend the by-laws, Addendum III, Staff Senate Awards Procedural Guidelines part 2. The amendment designates one scholarship to be giving annually in memory of Rick A. Haley to be named the Rick A. Haley Memorial Scholarship. A member of the Haley family will be invited annually to nominate a committee member of their choosing to aid in the selection of the Haley Scholarship. A motion to waive the second reading was made, seconded and approved with no opposition. The by-law amendment's final reading and vote will be at the January meeting.
- B. Safety Issues- No new issues were discussed.

IX. Other Business

- A. Announcements- Barbara Taylor announced that the benefits enrollment deadline for next year is tomorrow.

- B. Transit and Parking- Gary Smith reported the current status of lots 68, 51, 52 and 56. Discussion followed about cost and availability of the 500 spots in the new parking garage and the demolition of Fulbright Dining Hall.
  - C. Susan Borrego sends her regrets that she was unable to attend the meeting to discuss the issue with ASG that occurred last year. The senate determined that issue has been resolved and it is no longer necessary for her to attend and her visit should be removed from the next agenda.
- X. Adjournment—a motion was presented, seconded and approved to adjourn the meeting at 11:08 a.m.

Respectfully Submitted by  
Sherrie F. Robins, Recording Secretary